

Social and Cultural Studies Series (Hikaku Shakai Bunka Sosho)

Submission Rules and Procedures

Last update by Publications Committee: July 9, 2023

1. Call for submissions

(1) Eligibility

Graduates or former students of the Graduate School of Social and Cultural Studies, and faculty, graduates or former students of the Graduate School of Integrated Sciences for Global Society

(2) Manuscript submissions

Two copies of completed manuscript (A4-size printed and bound), max. 600 pages of 400-character manuscript paper in Japanese, max 120,000 words in English.

* Notes regarding submissions

If the manuscript cites or uses illustrations, tables, figures, or photographs, etc. involving copyright or publication rights, please take steps to ensure/confirm that the citation or use does not violate such rights.

* Note that in some cases, a submission may not be accepted due to copyright concerns.

(3) Supporting documents required for submission of manuscripts: 3 to 4 items

(a) Personal record (including background or CV, list of main publications/awards, contact information)

(b) Table of contents and list of first time published (for previously published papers corresponding to each chapter)

(c) Proposal (A4 size approx. 2 pages, horizontal writing)

- Outline (content summary), purpose and significance of proposed publication (500 to 1000 Japanese characters each)

* Concisely describe the appeal or selling points of the submitted manuscript.

* Persons submitting a doctoral dissertation may not submit the doctoral dissertation in its original form. Describe how the dissertation was modified to be a manuscript for the Social and Cultural Studies Series (Hikaku Shakai Bunka Sosho) (e.g., restructured, new sections/chapters added).

(d) Useful references for manuscript evaluation (e.g., copies of article(s) that cited or referred to the previously published papers.)

* Note: If you provide no documents under (d), please be sure to submit three items (a) to (c).

(4) Submission method

Submit the documents listed in (3) to the chair of the Publications Committee through your supervisor if you are currently enrolled in the graduate school, or through your former supervisor or relevant faculty member if you have completed or were previously in the program. Graduate students and graduates must have their academic advisors or relevant faculty members check the content and text before making a submission.

If an author is a faculty member, the submission is to be made directly to the chair of the Publications Committee.

(5) Deadline

In principle, the deadline is June 30 each year.

In the event of an additional call for submissions, faculty members will be notified through the Faculty Meeting.

2. Selection

(1) Selection process

A Publication Committee meeting in July will check the submitted manuscripts and documents, and determine the reviewers. A Publication Committee meeting in September will consider the results of reviews and content of submitted proposals, and make a comprehensive determination of selections.

(2) Review criteria

- Academic research results of high quality
- Original research results
- Forward-looking or far-sighted research results
- Research of high societal and scholarly relevance

The following are not eligible for consideration:

- Manuscripts of doctoral dissertations submitted in their original form
- Manuscripts that exceed the character/word limit
- Manuscripts that will require many corrections at the proofreading stage
- Manuscripts that violate copyright or publication rights in their use of illustrations, tables, figures, photographs, etc.

(April 27, 2023)